

CITY OF FRAZEE

RESOLUTION No. 0111-10A

2010 ORGANIZATION RESOLUTION

WHEREAS, the Rules for the Organization and Procedure of the City Council of Frazee, as well as Minnesota Statute Chapter 412 and 427, require certain action by the City Council at the annual organizational council meeting in January;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Frazee, County of Becker, Minnesota, that it hereby approves the following designations for the year 2010:

Meetings: Regular meetings of the Frazee City Council shall be held on the Second Monday of every month at 6:00 p.m. All meetings, including special and adjourned meetings, shall be held at the meeting room in the Fire Hall, unless the City Council decided otherwise at a prior meeting.

Rules and Procedure: The official “Rules for the Organization and Procedure for the City Council” are hereby approved and attached to this resolution.

Official Newspaper: The official newspaper for the City of Frazee shall be the **Frazee-Vergas Forum**, whose main publication is located in Frazee, Minnesota.

Official City Depositories of City Funds: The following financial institutions shall be designated as the official city depositories: **United Community Bank** and the **4M Fund**.

Vice Mayor: In the absence of the Mayor, the Vice Mayor for the Frazee City Council shall be **Donna Ouart**.

Council Committees: Council Members shall serve as representatives to these specific departments/committees:

Liquor Store Committee: **Hank Ludtke** and **Donna Ouart**.

Parks & Recreation: **Ken Miosek** and **Hank Ludtke**

Personnel & Finance Committee: **Donna Ouart** and **Ken Miosek**

Public Safety Committee: **John Dermody** and **David Jopp**

Employee Safety Committee: **Donna Ouart** and **Ken Miosek**

Special Events Committee: **John Dermody**

Council Member Liaisons: Council Members shall serve as liaisons to these specific groups/organizations:

Frazee Area Action Fund: **Hank Ludtke**

Western Area City County Co-Operative (WACCO): **Donna Ouart**

Frazee-Burlington-Silver Leaf Joint Powers Board:

Hank Ludtke and **Larry Stephenson**

Lakeside Cemetery Association: **John Dermody**

Planning Commission: The Frazee City staff appointed by the City Council to the Planning Commission shall be **Ken Miosek and Mike Lorsung**. Other Planning Commission members with an annual appointment date of 02/01/10 are:

Tim Teiken	David Green
Karen Gray	(To Be Filled)
Ben Riewer	

Economic Development Authority Members: The Frazee City Council members appointed by the City Council to the Economic Development Authority shall be **Hank Ludtke and David Jopp**. Other Economic Development Authority members are:

Heath Peterson	<i>Term Expires 1/1/2011</i>
Ryan Rustad	<i>Term Expires 1/1/2014</i>
Fred Daggett	<i>Term Expires 1/1/2012</i>
Joe Clauson	<i>Term Expires 1/1/2013</i>
(To Be Filled)	<i>Term Expires 1/1/2016</i>

Legal Advisors: The firm of **Briggs, Ramstad, & Skoyles, P.A.** shall be retained as the law firm responsible for legal services and advice, with Charlie Ramstad as the primary City Attorney and Karen Skoyles as the primary prosecuting attorney.

Audit Services: The Frazee City Council hereby retains **Hoffman, Dale, & Swenson** as the firm to audit the financial records of the City of Frazee.

Engineering Services: The Frazee City Council hereby retains **Ulteig Engineering** as the engineering firm responsible for civil engineering services and advice, with Aaron Lauinger as the primary contact.

Assessing Services: The Frazee City Council hereby appoints **Janis Golkowski** as the responsible agent for property assessing for tax valuation purposes for the City of Frazee.

Building Official: The Frazee City Council hereby appoints **Dave Neisen** as the responsible agent for building inspections for the City of Frazee.

Zoning Administrator: The Frazee City Council hereby appoints **City Clerk-Treasurer** as the Zoning Administrator for the City of Frazee.

Assistant Weed Inspector: The Frazee City Council hereby appoints **Public Works Superintendent Larry Stephenson** as the Assistant Weed Inspector (the mayor is the city weed inspector).

Adopted by the council this 11th day of January, 2010.

Clerk/Treasurer

Mayor Hank Ludtke