

## CITY OF FRAZEE

### REGULAR COUNCIL MEETING

Monday, March 8<sup>th</sup>, 2010

6:00 pm

#### Regular Meeting

The regular meeting of the Frazee City Council was called to order at 6:00 pm by Mayor Ludtke. Council members present were Miosek, Ouart, Jopp, and Dermody. City staff present: Mike Lorsung, Police Chief; Paul Thon, Fire Chief; Larry Stephenson, Public Works Director; Marian Estenson, Deputy Clerk; Jonathan Smith, City Clerk/Treasurer. Others in attendance included: Patty Heath Gordon, Frazee Forum; Roy Ouart, Frazee Resident; Aaron Lauinger, Ulteig Engineering; Traci Ryan, David Drown and Associates.

#### Open Forum

No Comments

#### Consent Agenda

MOTION by Dermody, seconded by Ouart, to approve the consent agenda items as follows:

- Approve the minutes from the February 8<sup>th</sup> Regular Meeting.
- Approve the City claims for payment.
- Approve the Liquor Store claims for payment.
- Approval of a Gambling Permit for Frazee Area Community Club, August 12<sup>th</sup>, 2010
- Approve Resolution #0308-10A Gambling Permit for the Frazee Lions to sell pull-tabs at George and Becky's on the Corner, 104 West Main Avenue

All present in favor, motion carried.

#### Staff Reports

Ken Miosek, Frazee Rescue Squad, reported 13 calls for February, 11 medical and 2 accidents for 52 call hours. Miosek noted several trainings include a few activities at the School, NIMS 200 completion, CPR training for the FD and general public. Miosek also noted that the Rescue Squad may be looking at some more space for storage of equipment.

Paul Thon, Fire Department, reported 2 calls for February including 1 car fire and 1 accident, resulting in 29 call hours. Thon noted several trainings took place including: NIMS 200; Blood Born Pathogens; HAZMAT training begins shortly; Fire School will be in D.L. this weekend. A total of 161 training hours took place in February. Thon also noted that we should be finishing up with Township Contracts at their annual meetings this week.

Larry Stephenson, Public Works Superintendent, reported water pumped was 3.112 million gallons, 9.75 gallons of fluoride was added, with 2.9 million gallons of wastewater pumped. Stephenson noted there has been some issues with the Mother

Board at the water plant, but they are working with a technician to get those issues resolved. Stephenson reported there were .63 inches of precipitation in February, noting that storm drains are working fine, but may have an issue on Walnut that will be investigated more thoroughly this week.

Mike Lorsung, Chief of Police, reported 267 calls for service for the month of February for 594 calls to date. Lorsung noted that there have been no administrative ticket yet because we are waiting for the printing of tickets.

Jonathan Smith, Frazee Liquor Store, reported on the financials for the 4 entities. They had a decent February with net incomes in 2 of the 4 entities. The On Sale had net income of \$2,317.62, with Off Sale having \$803.24 net income. The Event Center and WPR had net losses of \$501.82 and \$221.68, respectively. Smith noted that they will be looking at RFP's for flooring and concrete in the future for the complex. Lighting Retrofit – Smith explained Frazee Electric has written a proposal for retrofitting the lighting at the LS complex; this would include replacing all existing lights, adding a motion sensor fan in the bathrooms, and changing out the fluorescent cooler lights with led lights. The quote indicated a rebate from Ottertail Power for \$1100, with an overall payback with savings in 2-5 years. MOTION by Ouart, seconded by Jopp, to accept the bid and authorize work by Frazee Electric to retrofit the Liquor Store Complex. All present in favor, motion carried.

MOTION by Miosek, seconded by Dermody, to accept all staff reports as presented. All present in favor, motion carried.

### Old Business

#### **Lake Street Sewer Project**

Preliminary Engineering Report – Aaron Lauinger presented the PER to Council over viewing the scope of the jack and bore of sewer and water under the RR tracks and the water and sewer reconstruct from Juniper to Maple. Lauinger recommended to the Council to set a special meeting with a public hearing within the month to keep the timeline of the project intact.

MOTION by Dermody, seconded by Miosek, to set a public hearing on the Lake Street Sewer and Water Reconstruct Project with a Special Meeting to follow for the purpose of proceeding with plans and development of the project for Monday, March 29<sup>th</sup> at 5:30pm. All present in favor, motion carried.

Agreement with MNDOT for Street Project – Smith presented an agreement formalized by MNDOT for their participation in the Lake Street Project. They required a resolution for our acceptance. MOTION by Miosek, seconded by Ouart, for Approval of Resolution #0308-10B for the acceptance of the State to participate in the Lake Street Project. All present in favor, motion carried.

### New Business

**2003 Bond Refinancing Resolution #0308-10C** – Traci Ryan, David Drown, presented an opportunity to refinance the Cities 2003 bond for a projected savings of 4.6% or

roughly \$26,000. Ryan noted that this savings is projected on an “A” rating from Standard and Poors, which they will be completing in the next few weeks. Ryan stated that if the rating is not established and the minimum savings is not there, they would not proceed with the refinancing. MOTION by Dermody, seconded by Jopp, to approve Resolution #0308-10C for the issuance and sale of \$465,000 G.O. Improvement Refunding Bonds, Series 2010A and pledging for the Security thereof special assessments. All present in favor, motion carried.

### **Lucky Dog Boarding Contract for City Pound**

Smith presented a contract for City Pound services provided by Lucky Dog Boarding and Training Center, LLC. The City has been without a contract for services but has utilized these services for the last several years. MOTION by Miosek, seconded by Quart, to accept the contract as presented by Lucky Dog Boarding and Training, LLC, for City Pound services. All present in favor, motion carried.

### Council member reports

#### **EDA**

Mayor Ludtke noted the F-M Home and Garden show was slated as a success for the Community, we were well represented. He also noted that the EDA is working on wrapping up the Swift Redevelopment and continuing to work on residents for the site.

### **PLANNING AND ZONING**

Did not meet in February.

### **Personnel and Finance**

Miosek noted that all is running as usual and we are still waiting to hear on another possible un-allotment.

### **Public Safety**

Lorsung noted that the 30mph signs on County 10 and County 29 coming in to town have been moved back to their proper locations.

### **Special Events**

Dermody noted that the Talent Showcase went well, lots of good talent, raised some good money for the Food Shelf, and the turnout was average.

### **Trails and Waterways**

Mayor Ludtke touched on some of his involvement with the Red River Basin Commission and where they are at with the diversion in the FM area. He also touched on the North Country Hiking Trail progress as well as the Heartland Trail progress.

Dermody did note that he is working on obtaining some help from a local student for website maintenance and development.

MOTION by Quart, seconded by Jopp, to accept the Councilmember reports as presented. All present in favor, motion carried.

Clerk/Treasurer Report

**Board of Review**

Motion by Miosek, seconded by Dermody, for the Board of Review to be held on April 20<sup>th</sup> at 5:00pm in the Frazee Fire Hall. All present in favor, motion carried.

MOTION by Jopp, seconded by Quart, to change the April Council meeting from the 12<sup>th</sup> to the 19<sup>th</sup> at 6:00pm to accommodate all the Council members. All present in favor, motion carried.

Paul Thon, Fire Chief, asked the Council to consider a temporary use of alcohol in the Fire Department for an April 10<sup>th</sup> card party and member appreciation. MOTION by Jopp, seconded by Dermody, to allow the Fire Department to have alcohol for their card party in the Fire Hall on April 10<sup>th</sup>. All present in favor, motion carried.

Next regular meeting is set for April 19<sup>th</sup>, at 6:00pm

Having no further business, meeting was adjourned at 7:36 pm.

ATTEST:

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Jonathan Smith, Clerk/Treasurer