

CITY OF FRAZEE

REGULAR COUNCIL MEETING

Monday, April 19th, 2010

6:00 pm

Regular Meeting

The regular meeting of the Frazee City Council was called to order at 6:00 pm by Mayor Ludtke. Council members present were Ken Miosek, Donna Ouart, and John Dermody; Dave Jopp was absent. City staff present: Mike Lorsung, Police Chief; Paul Thon, Fire Chief; Scott Geiselhart, Asst. Fire Chief; Larry Stephenson, Public Works Director; Marian Estenson, Deputy Clerk; Jonathan Smith, City Clerk/Treasurer. Others in attendance included: Roy Ouart, Frazee Resident; Aaron Lauinger, Ulteig Engineering; Traci Ryan, David Drown and Associates.

Open Forum

No Comments

Mayor Ludtke asked to amend the agenda, adding Lions Park land acquisition under Trails and Waterways of the Council Member reports. MOTION by Dermody, seconded by Miosek to amend the agenda as presented.

Consent Agenda

MOTION by Ouart, seconded by Miosek, to approve the consent agenda items as follows:

- Approve the minutes from the March Regular Meeting and the March 29 Special meeting.
- Approve the City claims for payment.
- Approve the Liquor Store claims for payment.

All present in favor, motion carried.

Staff Reports

Ken Miosek, Frazee Rescue Squad, reported 12 calls for March, 11 medical and 1 accident. Miosek stated they have worked on various activities with the school; they will be conducting CPR training for members and may look to add some more members..

Paul Thon, Fire Department, reported 7 calls for March including 4 grass fires, 1 tire fire, 1 mutual aid, and 1 accident for a total of 191 call hours. Thon noted they had 7 trainings for a total of 384 hours. He noted that March 20- April 17th they have had 566 call hours. They will be helping with the prom incident drill on Thursday and they will be holding their annual raffle and auction on Friday.

Larry Stephenson, Public Works Superintendent, reported water pumped was 3.272 million gallons, 10 gallons of fluoride was added, with 3.175 million gallons of wastewater pumped. Stephenson noted they will be dropping from 3 back-washes a week

to 2, which should save 96 thousand gallons a month. He also reported 1 inch of rain last month.

Mike Lorsung, Chief of Police, reported 266 traffic contacts in March, having 585 calls for service. They have issued 45 administrative tickets to date and are following up on two car seizures from DWI arrests.

Jonathan Smith, Frazee Liquor Store, reported on the financials for the 4 entities. The facility had an average March with the On Sale having a net income of \$408.86; Off Sale having \$1,520.41 net loss; the Event Center having a \$4,092.95 net loss; and WPR having a \$372.34 net loss. Smith stated that the main reason for the low numbers is due to the general and property insurance was due, typically these are prorated out but they will be taken out in one lump sum due to that fact that that is how they are paid. Smith noted that RFP's for the flooring project are due by April 29th at 5pm.

MOTION by Miosek, seconded by Dermody, to accept all staff reports as presented. All present in favor, motion carried.

Old Business

Lake Street Sewer/Water Project

Aaron Lauinger presented the final plans and specifications for the Lake Street Project, noting there are no significant changes from the preliminary plans, except the sidewalk has been changed back to a 5 foot wide walk but it will be right off the curb instead of having a boulevard. MOTION by Ouart, seconded by Miosek to accept Resolution #0419-10A Accepting the Plans and Specifications for the Lake Street Sewer and Water Reconstruction Project. All present in favor, motion carried.

Traci Ryan presented the Resolution to approve the competitive negotiated sale of bonds for the Lake Street Project. She noted that the Council had two options due to the new Build America Bonds. MOTION by Ouart, seconded by Dermody to approve Resolution #0419-10B Providing for the Competitive Negotiated Sale of \$295,000 General Obligation Improvement and Utility Revenue Bonds, Series 2010B without the Build America Bonds Option. All present in favor, motion carried.

Council discussed future meetings to adapt to MNDOT's reply schedule, noting that July will be around the timeframe when some final decisions must be met. Smith noted that he will be absent for the regularly scheduled meeting and the week before there will be no business conducted in observance of Independence day. MOTION by Dermody, seconded by Miosek, to move the July from the 12th to the 8th of July. All present in favor, motion carried.

New Business

Resolution #0419-10C Designating the Frazee Event Center as the New Polling Place

Smith noted that the Event Center will better suit the needs for the election as well as provide easier access for the public to cast their votes. Smith also stated that the County,

for a nominal fee, will take care of notifications to the public pursuant to state statute. MOTION by Miosek, seconded by Dermody, to accept Resolution #0419-10C Designating the Frazee Event Center as the New Polling Place for the City of Frazee. All present in favor, motion carried.

Resolution #0419-10D Accepting a \$100.00 Charitable Donation by Bonestroo to _____ on behalf of the City of Frazee

Smith explained that at the annual MCFOA conference he won a drawing that was hosted by Bonestroo Engineering for a \$100 donation to the charity of the Cities choice.

MOTION by Dermody, seconded by Ouart, to accept Resolution #0419-10D Accepting a \$100 Charitable Donation by Bonestroo to the Frazee Boy Scouts Troop #690 on behalf of the City of Frazee. All present in favor, motion carried.

Council member reports

EDA

Mayor Ludtke noted that the group is working hard on enhancing development and looking at incentives to entice growth. The group has a few projects in the works but none that have concrete information.

PLANNING AND ZONING

Smith noted that they have some trainings coming up, one that is yet to be set, the other will be in Little Falls on June 16th. They continue to work on the Zoning Ordinance.

Personnel and Finance

Miosek noted that they did not meet, but have been looking over the quarterly budget report and getting clarifications.

Public Safety

Chief Lorsung brought forth a policy for the PD that addressed officer stops at public functions, school sporting events, and businesses. MOTION by Miosek, seconded by Ouart, to accept Resolution #0419-10E Frazee Police Department General Order Regarding Officer Standbys, Business Checks, and Requests for Officers. All present in favor, motion carried.

Special Events

Dermody noted that he had nothing to report.

Trails and Waterways

Mayor Ludtke reported on the North Country Trail progress and the Ottertail River Canoe and Kayak Club. He stated that he received a letter from the DNR about a possible acquisition of the land known as the Lions Park. MOTION by Dermody, seconded by Miosek, to authorize Mayor Ludtke to continue efforts for the acquisition of the Lions Park from the DNR. All present in favor, motion carried.

MOTION by Ouart, seconded by Dermody, to accept the Councilmember reports as presented. All present in favor, motion carried.

Clerk/Treasurer Report

Quarterly Budget Report

Smith briefed the Council on where the City is after the first quarter of 2010, noting that they will be looking at a budget amendment in July and again reminding the Council on how the Insurance Premiums were paid out this year.

Reminder: Board of Review, April 20th, 2010 at 5pm.

MOTION by Miosek, seconded by Dermody to accept the Clerk/Treasurer Report as presented. All present in favor, motion carried.

Next regular meeting is set for May 10th, at 6:00pm

Having no further business, meeting was adjourned at 7:24pm.

ATTEST:

Jonathan Smith, Clerk/Treasurer