

CITY OF FRAZEE

REGULAR COUNCIL MEETING

August 10th, 2009

The regular meeting of the Frazee City Council was called to order at 7:00 p.m. by Mayor Ludtke. Council members present were Miosek, Quart, Jopp, and Dermody.

Open Forum

No one present to speak

Consent Agenda

MOTION by Quart, seconded by Jopp, to approve the consent agenda items as follows:

- Approve the minutes from the July Regular Meeting
- Approve the City bills for payment.
- Approve the Liquor Store bills for payment.
- Approve temporary liquor permit for the VFW Post 7702, August 22;
Contract with Briggs, Ramstad and Skoyles.

All present in favor, Consent Agenda approved.

Staff Reports

Clerk/Treasurer Report

Jonathan Smith, City Clerk, noted that there has been an idea of a joint meeting with the School Board. The tentative meeting date will be in October at the School.

Smith presented the Council with a very preliminary budget for 2010. He noted there are figures for 2009 to date, 2009 budgeted, and 2008 actual and budgeted numbers. He noted that it is a rough draft of the general fund and there is no Water/Sewer or Debt Service included in this budget. Smith asked the Council to take a look at the budget in their free time and invites questions. MOTION by Miosek, seconded by Dermody to accept the Clerk/Treasurer report. All present in favor, motion carried.

Ken Miosek, Rescue Squad, no report.

Paul Thon, Fire Chief, reported 3 calls in the month of July, 2 mutual aid and 1 car fire. Thon noted there were no training hours due to the pancake feed and Turkey Days. He noted there was a preliminary budget meeting with the Fire Dept and City Clerk about the 2010 budget outlook. The one thing the FD would look to get more money in would be training, as they are trying to certify the whole department. MOTION by Quart, seconded by Jopp, to approve the Fire Department Report. All present in favor, motion carried.

Larry Stephenson, Public Works Superintendent, reported 4.932 million gallons of water pumped, 20 gallons of fluoride added, and 3.2 million gallons of wastewater pumped during the month of July. Stephenson noted that the rate of discharge is close to last year which means they are very consistent on how much and how accurate they are. He also

noted there was 1.62 inches of rain in July. Stephenson updated the Council on street projects for the year and noted there is one more to be done. He presented a bid by Driveway Services to mill out and overlay 2 intersections, half of Walnut, and some miscellaneous milling and patching for \$33,916. He advised doing the whole overlay on Walnut due to the heavy traffic, patching it would only prolong the problem. MOTION by Jopp, seconded by Miosek, to have all the work proposed by Driveway Services done including a complete overlay of Walnut. All present in favor, motion carried. Stephenson noted that an issue with Andy Nolan's Lube Shop may be an issue with his scrap iron business that he runs out the back of the shop. It was noted that close attention will be paid to his business and he will be notified if it gets out of control. MOTION by Ouart, seconded by Jopp, to accept the Public Works Report. All present in favor, motion carried.

Mike Lorsung, Police Chief, noted the City of Frazee had 427 calls bringing the total for the year to 2378. Lorsung did note that he will be setting up times with Dave Neisen to go through rental inspections so we can begin to do them internally. MOTION by Jopp, seconded by Ouart, to approve the Police Report. All present in favor, motion carried.

Jonathan Smith, Liquor Store Manager, reported a net income for three of the four entities: this included: \$4,077.92 for the On-Sale, \$4,287.33 for the Off-Sale, \$2,991.96 for the Event Center, and -\$13.36 for the White Pine Room. Smith noted they started an open mic night every other weekend as well as meat raffles. Still working on getting bids for the sidewalk repair. MOTION by Dermody, seconded by Jopp, to approve the Liquor Store and Event Center Report. All present in favor, motion carried.

Old Business

Ulteig Engineers – Aaron Lauinger, Presentation of a change order for the Swift Redevelopment Site

Aaron Lauinger presented schematics for a sewer addition to the upper portion of the hill on the Swift Site. He noted they have come up with the most feasible way to access sewer without knowing exactly how the lot will be parceled off. This change order will bring in service that will be able to provide the needs for any possible development for the site. Stephenson asked if it would be a good time to loop water around the site as well, since they will be digging it up for sewer. Lauinger replied that they could look at the water and find the most sensible way to loop it. Stephenson recommended to the Council to do both sewer and water and be done with it so it will be ready for future development and be able to suit the needs of any possible situation.

MOTION by Dermody, seconded by Miosek to accept the change order as presented as well as an additional water loop extension. All present in favor, motion carried.

Instant Alert Contract with Detroit Lakes

Smith noted that he and Chief Lorsung went over and did an informal training with Chief Keena and found the system to be user friendly and be a great asset for the City. Smith noted the cost will be prorated for this year and then cost \$1.25 per resident for the year

of 2010, \$1,870.00. Smith noted they could have the system up and running for the City in the next month.

MOTION by Miosek, seconded by Ouart, to accept the contract presented by the City of Detroit Lakes for the Instant Alert Plus program. All present in favor, motion carried.

Resolution #0810-09A Frazee Program Income Plan for Commercial, Rental, and Owner Occupied Rehabilitation Projects

Smith noted this is a policy that should have been adopted last year for the Small Cities Development Grant. It basically states the terms of ownership and repayment for properties that participate in the program.

MOTION by Dermody, seconded by Miosek, to accept Resolution #0810-09A Frazee Program Income Plan for Commercial, Rental, and Owner Occupied Rehabilitation Projects. All present in favor, motion carried.

New Business

Resolution #0810-09B Accepting Fireworks Donations

MOTION by Ouart, seconded by Miosek, to accept Resolution #0810-09B for the donations that were given to the City for the 4th of July Fireworks Celebration. It was noted that the City greatly appreciates all the support and help in making the fireworks happen. All present in favor, motion carried.

Resolution #0810-09C Accepting and Enforcing MNDOT Regulations on Roadside Memorials

Smith noted there has been a minimal issue with roadside memorials within the community so it was thought to go along with and enforce MNDOT stance on the issue. Dermody noted this is due to a public safety issue and will be allowed to be displayed for up to 6 months before they are removed.

MOTION with compassion by Jopp, seconded by Miosek, to accept Resolution #0810-09C accepting and enforcing MNDOT Regulations on Roadside Memorials. All present in favor, motion carried.

Resolution #0810-09D Authorizing Troy Krabbenhoft as a part-time Police Officer and eligible for PERA

Chief Lorsung noted that one of their part-time officers, Will Aho, will not be coming back to work here in Frazee, as he has been working in Arizona, so he has found an officer to replace him in Troy Krabbenhoft.

MOTION by Ouart, seconded by Dermody, to accept Resolution #0810-09D Authorizing Troy Krabbenhoft as a part-time Police Officer and eligible for PERA.

Resolution #0810-09E Letter of Support for the MN GreenCorp Host Site Grant

Smith explained to the Council that there has been an opportunity presented to apply as a host site for the MN GreenCorp. This will allow us to host a food specialist for our area, that would be a coordinator for local food growers and sellers so we can enhance our farmers market and distribution of local food. This person would be paid for by the MN GreenCorp and would coordinate with Frazee, Detroit Lakes, and Pelican Rapids to enhance the development and productivity of our local food markets.

MOTION by Dermody, seconded by Miosek, to accept Resolution #0810-09E Letter of Support for the MN GreenCorp Host Site Grant. All present in favor, motion carried.

Councilmember Reports

EDA

Smith noted that the EDA has been granted \$90,000 from the USDA for the RBEG program, there will be a reception for the grant on September 16th at 9:30am. EDA also received a grant in collaboration with M State, Detroit Lakes, and the Chamber of Commerce to help identify entrepreneurial opportunities and make our community more attune to the opportunity; this grant was accessed through West Central Initiative. The agreement with Brikker and Kendal Ware is complete and they have begun on construction for the first addition on the Swift Site project.

MOTION by Jopp, seconded by Dermody, to accept the EDA report. All present in favor, motion carried.

Planning

Smith noted they have been working at updating ordinances on mobile homes and zoning issues. The Comprehensive Plan is being worked into the planning and future development of Frazee. They have a lot on their plate for the next couple months.

MOTION by Quart, seconded by Jopp, to accept the Planning report. All present in favor, motion carried.

Personnel and Finance

Miosek reported that things are looking good financially; we have been smart and conservative on our expenses. He noted that staff is doing a great job.

MOTION by Dermody, seconded by Jopp, to accept the Personnel and Finance report. All present in favor, motion carried.

Public Safety

Ludtke noted we touched on the scrap iron issue on Main Street and also on the roadside memorials. Dermody noted that we have been looking closer at making bikes, skateboards, and rollerblades on Main, an idea is to put "No Wheels" on the sidewalks similar to what Park Rapids has done. The idea is to allow motorized scooters as well as wheelchairs but not recreational vehicles because of the speed factor. The Committee hopes to have something in effect for next spring on this issue.

MOTION by Miosek, seconded by Dermody, to accept the Public Safety report. All present in favor, motion carried.

OGRG

Ludtke noted that Live at 5 has been going real good and the Ribbon Cutting of the Ottertail was a great success. He noted those have been the only things the group has worked on lately.

MOTION by Quart, seconded by Jopp, to accept the OGRG report. All present in favor, motion carried.

Special Events Committee

Dermody noted the Corn Feed will be taking place soon and are not sure what night of the week it will be on yet. There is an idea to run it in collaboration with the Live at 5 event.

MOTION by Miosek, seconded by Jopp, to approve Special Events Committee report as presented. All present in favor, motion carried.

The next regular meeting of the Frazee City Council will be September 14th, 2009 at 7:00 PM.

Having no further business meeting adjourned at 8:49 PM.

ATTEST:

Jonathan Smith, City Clerk/Treasurer