

## CITY OF FRAZEE

### REGULAR COUNCIL MEETING

March 10, 2008

#### REGULAR MEETING

The regular meeting of the Frazee City Council was called to order at 7:00 p.m. by Mayor Ludtke. Council members present were Miosek, Quart, Trieglaff, and Dermody.

Mayor Ludtke ask for a motion to amend the agenda to include an oath of office for Kenneth R. Bucholz, add a recognition period for the Frazee Lions for their courteous donation and moving items new business a. and b. above the consent agenda and also adding i. to new business to approving the Sunday sale at the municipal bar.

MOTION by Quart, seconded by Dermody to make these agenda changes. All present in favor, motion carried.

#### Roll Call

All council members present.

#### Open Forum

Trieglaff noted that the Corner Bar had closed. Also, a representative from the Lions Club stated that they were looking for a place to hold their board meetings at 7:00 a.m. every second Wednesday of the month. Thon thought that this would be workable.

#### Oath of Office

Kenneth R. Bucholz was sworn into office as the new City Administrator/Clerk/Treasurer for the City of Frazee.

#### Recognition Period

MOTION by Dermody, second by Trieglaff to Adopt Resolution 0310-08 C acknowledging the Frazee Lions Club for their \$10,000 donation to the Frazee Event Center. All present in favor, motion carried.

#### New Business

##### *Ulteig Report*

Ulteig Engineering gave a quick synopsis and status update and asked the City Council to award contracts for the swift and Maple and Cedar Avenue reconstruction.

MOTION by Miosek, second by Dermody to award Hough Inc. the contract in the amount of \$438,248.59 to perform the work on the Swift Plant Site Redevelopment and River Drive South. All present in favor, motion carried.

MOTION by Quart, second by Dermody to award Feldt Plumbing LLP the contract in the amount of \$353,768.15 to perform the work on Street and Utility Improvements for West Maple Avenue and Cedar Avenue.

### Consent Agenda

MOTION by Trieglaff, second by Quart, to approve the consent agenda items as follows:

- Approve February 11, 2008 Council Minutes
- Approve the City bills for payment.
- Approve the Liquor Store bills for payment.

All present in favor, motion carried.

### Staff Reports

Karen Hanson provided a Rescue Squad report which that included 17 calls and 62 call hours for the month of February. Also 168 hours of training. The squad is at 29 total members and 33 calls year to date. She also noted that on March 26<sup>th</sup> they are planning a prom incident at the high school ball fields.

Paul Thon, Fire Chief, presented his report. There were a total of 6 calls in the month of February. There were 154 call hours for fire calls and 101 hours of training. Paul also asked for council approval to allow the use of alcohol at their annual card party. Since this was not brought to the city Clerks attention prior to this meeting more research would be needed for final approval at our next schedule council meeting.

MOTION by Dermody, second by Trieglaff to accept Charlie Maues, Tyler King and Al Dahl onto the Frazee Fire Department. All present in favor, motion carried.

MOTION by Miosek, second by Trieglaff to accept the resignation of Wayne King form the Frazee Fire Department. All present in favor, motion carried.

Larry Stephenson, Public Works Superintendent, reported 3.48 million gallons of water pumped and 3.18 million gallons of wastewater treated during the month of February. Stephenson reported that there were some frozen services this year.

Mike Lorsung presented a rental inspection update which included a trailer house that didn't meet compliance, so the tenant had to move out. He also gave an update on Leroy Feldt's trailer park's storm shelters and that the proposed design didn't meet Minnesota building code standards. Lorsung will follow up with this next meeting.

MOTION by Quart, second by Dermody not to permit Feldt's storm shelter plan and also to write a letter to Mr. Feldt with the City's requirements. All present in favor, motion carried.

Lorsung requested the purchase of new guns from fund found in the administration payroll account. He requested a line item transfer of fund from this administration account to the police account in the amount of \$2,500.

MOTION by Quart, second by Dermody to transfer of \$2,500 from administration account to capital improvement fund to the police department. All present in favor, motion carried.

Jonathan Smith, Liquor Store Manager, reported the financials for the municipal liquor store, stated that numbers were up from last year at this time. On sale, Off Sale showed significant increases with the White Pine Room and Event Center showing a decrease with an overall increase for the four accounts from last year.

Old Business

*R.R. protective insurance update*

Bucholz gave an update about the swift site which included the purchase of blanket rail road insurance. Also, it was noted that Blue Earth Environmental Co. is still struggling to obtain their R.R. protective insurance.

New Business II

MOTION by Miosek, second by Trieglaff to allow staff to research direct deposit option for staff. All present in favor, motion carried.

MOTION by Miosek, second by Trieglaff to adopt Ordinance 138. This includes annexing parts of Burlington Township. All present in favor, motion carried.

MOTION by Quart, second by Dermody to approve the summary of annexation for printing in the paper. All present in favor, motion carried.

MOTION by Dermody, second by Trieglaff to adopt Resolution 0310-08A. This resolution would approve the Becker County Hazard Mitigation plan. All present in favor, motion carried.

MOTION by Dermody, second by Trieglaff to amend Resolution 0310-08B to include a \$250 budget for the Sesquicentennial Committee. All present in favor, motion carried.

MOTION by Trieglaff, second by Miosek to approve Resolution 0310-08B. This resolution would approve the creation of an ad-hoc Sesquicentennial Committee. All present in favor, motion carried.

MOTION by Quart, second by Trieglaff to allow the Marion Estenson, Jonathan Smith, and Kenneth R. Bucholz to endorse checks made out to cash for the City Liquor Store and to the City. All present in favor, motion carried.

MOTION by Dermody, second by Quart to adopt Resolution 0310-08B. This resolution would allow the Municipal Liquor Store to sell intoxicating beverages on Sunday. All present in favor, motion carried.

Council Member Reports

Public safety – Trieglaff expressed his idea that it would be nice to implement the use of Tom Tom GPS units in the fire and rescues squads.

Planning Commission – Trieglaff said that there would be two new businesses in town within the month.

City Administrator's Report

Bucholz explained that working on the swift site was top priority for the City right now. He also included that he would be out of office for the remainder of the week to attend the MCFOA conference in Alexandria.

Having no further business, meeting was adjourned.

ATTEST:



Kenneth R. Bucholz, City Administrator/Clerk/Treasurer