

## CITY OF FRAZEE

### REGULAR COUNCIL MEETING

SEPTEMBER 10, 2007

The regular meeting of the Frazee City Council was called to order at 7:00 p.m. by Mayor Ludtke. Council members present were Miosek, Ouart, Trieglaff, and Dermody.

#### Open Forum

Gary Negen from the Frazee Lions requested a two-year renewal for their gambling premises permits for the Frazee Bar and VFW.

#### Consent Agenda

MOTION by Ouart, seconded by Dermody, to approve the consent agenda items as follows:

- Approve the raffle permit for the Frazee Wrestling Boosters
- Approve the minutes from the August meetings.
- Approve the City bills for payment.
- Approve the Liquor Store bills for payment.

All present in favor, motion carried.

#### Staff Reports

Karen Hanson provided a Rescue Squad report that included 17 calls, 72 call hours, 8 community hours, and 20 individuals recertified in CPR for the month of August. The squads membership had 1 resignation, 4 that are being interviewed, and 25 total members.

Paul Thon provided a Fire Department report that included 8 calls, 133 call hours, and 95 training hours. A county-wide disaster drill is scheduled for September 19<sup>th</sup>; a dry hydrant was installed on Lake Seven; a communications grant is being sought to pay for the cost of new pagers; the chassis for the new fire truck has arrived with a final delivery expected in November or December.

Larry Stephenson, Public Works Superintendent, reported 5.46 million gallons of water were pumped, 364,000 gallons were used for backflushing, 3.41 million gallons of wastewater was treated, and 24.6 million gallons of wastewater was infiltrated. The former gray storage shed at the cemetery was removed and some landscaping was done in preparation for a new storage building next year; installed a new stop sign at 3<sup>rd</sup> Street SW and Willow Avenue; Becker County provided a compost screener at the compost site and sifted compost is available; hazardous waste collection will be provided at the city shop on September 28.

Mike Lorsung, Police Chief, reported 269 calls for the month of August; the department has been taking online training through the League of Minnesota Cities; Lorsung has

been accompanying building inspector Dave Neisen on the rental inspections so that he learns the locations of the rentals and to check for nuisances.

Jonathan Smith, Liquor Store Manager, provided the monthly financials; optimistic that the Event Center will end the year without a shortfall; discussed possible remodeling after the smoking ban including a new paint job, windows on the northside, a patio between the Event Center and the off/on sale, removal of a wall in the bar entryway, new tvs, and a serving window in the Event Center.

#### Old Business

MOTION by Ouart, seconded by Trieglaff, to schedule a special council meeting for September 18<sup>th</sup> at 6 p.m. to discuss the advertising for bids related to the demolition for the Swift Redevelopment Project and to discuss other issues referenced later in this meeting. All present in favor, motion carried.

#### New Business

MOTION by Dermody, seconded by Trieglaff, to approve the 3.2 on sale license and set up license transfer of Zee Lanes to Zee Zee Lanes, LLC, contingent upon receiving proof of liquor and workers comp insurance. All present in favor, motion carried.

MOTION by Trieglaff, seconded by Ouart, to schedule a public hearing for September 18<sup>th</sup> at 6 p.m. to consider the issuance of a wine on sale license to Zee Lanes. All present in favor, motion carried.

MOTION by Dermody, seconded by Miosek, to approve the gambling premises permits for the Frazee Lions to conduct all forms of gambling at the VFW and Frazee Restaurant & Bar. All present in favor, motion carried.

MOTION by Miosek, seconded by Trieglaff, to approve a contract with the Frazee-Vergas School District for leasing space to operate the Lake Agassiz Regional Library LINK site. All present in favor, motion carried.

MOTION by Trieglaff, seconded by Dermody, to approve a right-of-way encroachment agreement with the Frazee Care Center for their sign currently located on Maple Avenue. All present in favor, motion carried.

MOTION by Dermody, seconded by Trieglaff to postpone discussion on the Red Willow Heights tax increment financing development agreement until the special meeting slated for September 18<sup>th</sup>. All present in favor, motion carried.

MOTION by Trieglaff, seconded by Miosek, to add the Red Willow Heights tax increment financing development agreement to the agenda for the special council meeting on September 18<sup>th</sup>. All present in favor, motion carried.

MOTION by Miosek, seconded by Dermody, to approve the new construction housing incentives package for homes constructed within city limits, including the City's portion of the cost for water, sewer, and garbage. All present in favor, motion carried.

MOTION by Quart, seconded by Trieglaff, to approve the sidewalk policy. Stephenson explained that the policy was reviewed by the Public Safety committee and the policy explains who will pay for repairs, maintenance requirements, and specifications for sidewalks within town. All present in favor, motion carried.

City Clerk-Administrator Kelcey Klemm explained that Zoning Ordinance No. 135 would allow the City Council to change permit fees by resolution and the change was recommended by the Planning Commission.

MOTION by Trieglaff, seconded by Dermody, to approve the first reading of Ordinance No. 135, amending the existing Zoning Ordinance No. 92A, and scheduling a public hearing for October 8<sup>th</sup> at 6:45 p.m. All present in favor, motion carried.

Lorsung explained that Curfew Ordinance No. 136 would address a curfew for 16 and 17 year olds whereas the previous curfew ordinance did not.

MOTION by Miosek, seconded by Quart, to approve the first reading of Ordinance No. 136, establishing a curfew. All present in favor, motion carried.

#### Councilmember Reports

MOTION by Dermody, seconded by Miosek, to approve the resignation of Jim Rader from the EDA. All present in favor, motion carried.

#### *Personnel Committee*

MOTION by Quart, seconded by Trieglaff, to approve a step increase from Step 1 to Step 3 for part-time officer Tim Kulik. All present in favor, motion carried.

MOTION by Trieglaff, seconded by Dermody, to approve the hiring of Tyler Trieglaff and approving Resolution No. 0910-07A, enrolling Trieglaff in the PERA Police & Fire plan. All present in favor, motion carried.

#### Clerk-Treasurer-Administrator

MOTION by Miosek, seconded by Quart, to approve Resolution No. 0910-07B, accepting the donations for the Event Center electronic sign. All present in favor, motion carried.

Klemm provided an overview of the 2008 budget and tax levy. Miosek commented that the budget includes a new pay plan and now is the best time to implement because the tax levy would not see a large increase.

MOTION by Trieglaff, seconded by Quart, to approve Resolution No. 0910-07C, to approve the preliminary budget and tax levy. All present in favor, motion carried.

MOTION by Miosek, seconded by Quart, to approve Resolution No. 0910-07D, to order preparation of preliminary report for the 2008 Street Projects. All present in favor, motion carried.

Klemm sought feedback from the Council regarding a change in office hours.

MOTION by Quart, seconded by Dermody, to approve a change in office hours to 8:00-12:30 and 1:30 to 5:00 Monday through Thursday and 8:00-12:30 on Friday, beginning the first full week in November. All present in favor, motion carried.

Having no further business, motion by Miosek to adjourn, meeting was adjourned.

ATTEST:

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Kelcey Klemm, City Clerk/Treasurer/Administrator