

## CITY OF FRAZEE

### PUBLIC HEARING ON GRANTING LIQUOR LICENSE TO REBECCA JOHNSON D.B.A. CITY LIMITS RESTAURANT

#### REGULAR COUNCIL MEETING

JANUARY 8, 2007

#### Public Hearing – Granting 3.2 On Sale License to Rebecca Johnson d.b.a. City Limits

A public hearing on granting a 3.2 on sale license to Rebecca Johnson d.b.a. City Limits Restaurant was called to order at 6:45 p.m. by Mayor Ludtke. Members present included Miosek, Ouart, Trieglaff, and Dermody.

City Clerk-Administrator Kelcey Klemm provided an overview of the application from Rebecca Johnson for a 3.2 on sale license for City Limits Restaurant.

Having no public comment, the public hearing was closed.

#### REGULAR MEETING

The oath of office was administered by City Clerk-Administrator Kelcey Klemm to recently elected Mayor Hank Ludtke and Council members Ken Miosek and John Dermody.

The regular meeting of the Frazee City Council was called to order at 7:00 p.m. by Mayor Ludtke. Council members present were Miosek, Ouart, Trieglaff, and Dermody.

#### Open Forum

Gale Kaas, Frazee Sled Dog Club, requested permission to use the site by the lagoons for the Third Crossing Rendezvous Sled Dog Race.

Roy Ouart requested a copy of the liquor store financials for October, November, and December; he was informed that copies of previous months can be obtained at the City Office. He stated that the net profit or loss of each entity should be discussed each month.

#### Consent Agenda

MOTION by Ouart, seconded by Trieglaff, to approve the consent agenda items as follows:

- Approve raffle permit for Frazee Sportsmen Club.
- Approve the minutes from the December meetings.
- Approve the City bills for payment.
- Approve the Liquor Store bills for payment.

All present in favor, motion carried.

#### Staff Reports

Brian Bigger, Frazee Rescue Squad, reported 11 calls, 65 call hours, 20 training hours, 40 community hours, 21 CPR recertified, and 27 total members for the month of December.

Wayne King, Fire Department, reported 78 calls, 1319 call hours with an average of 47 call hours per man and an average of 14 men responding to each call, and 1277.5 training hours with an average of 44 training hours per man for 2006. The department had some very good fundraisers during the year and the funds were used to purchase the rescue sled and the Ford grass fire truck. A 2007 Central States 2000 gallon tanker is on order. King recommended the approval of Paul Thon as Fire Chief, Mike Woodard as 1<sup>st</sup> Assistant, and Abe Tappe as 2<sup>nd</sup> Assistant. Thon recommended the approval of Chad Damlo, Jeremy Mitchell, and Jason Kropuenske as members of the Fire Department with the completion of their probationary period.

MOTION by Trieglaff, seconded by Dermody, to approve the appointment of the fire chief and assistants and placement of the three previously mentioned as regular fire fighters. All present in favor, motion carried.

Larry Stephenson, Public Works Department, reported 5.1 million gallons of water pumped with 288,000 gallons used for backflushing and 2.8 million gallons treated at the waste water plant during the month of December; several water meters were fixed and remotes have been added with a goal of having most meters with remotes by spring and snow plowing has been minimal but a lot of sanding has occurred.

Mike Lorsung, Police Chief, was absent but provided a written report to the Council that included 123 total calls for December.

Tracy Donahue, Liquor Store Manager, reported that inventory was completed, a few different promotions and activities are being tried to attract customers to the bar, only 6 Saturdays are remaining for 2007 in the Event Center, some bookings have been made for the White Pine Room, off sale was busy the last two weeks; and the sales figures for December were provided.

#### New Business

MOTION by Dermody, seconded by Miosek, to approve a 3.2 on sale license for Becky Johnson d.b.a. City Limits Restaurant. All present in favor, motion carried.

Klemm reviewed five proposals received from consultants to conduct codifications of the city's ordinances.

MOTION by Miosek, seconded by Dermody, to approve the proposal from Sterling Codifiers for the amount quoted. All present in favor, motion carried.

MOTION by Trieglaff, seconded by Ouart, to approve the request from the Frazee Sled Dog Club to use city property for the sled dog races. All present in favor, motion carried.

MOTION by Ouart, seconded by Dermody, to schedule a public hearing for January 22<sup>nd</sup> at 6 p.m. to discuss the submittal of an application for a Small Cities Redevelopment Grant. All present in favor, motion carried.

Ludtke provided information pertaining to the Safe Routes to School Grant; application due February 1<sup>st</sup>.

MOTION by Dermody, seconded by Ouart, to submit a Safe Routes to School Grant application. All present in favor, motion carried.

### Councilmember Reports

MOTION by Ouart, seconded by Trieglaff, to change the regular monthly meeting date to the second Monday of every month. All present in favor, motion carried.

MOTION by Trieglaff, seconded by Miosek, to approve the Council Rules and Procedures with the change made to the meeting date. All present in favor, motion carried.

MOTION by Trieglaff, seconded by Ouart, to approve the Frazee-Vergas Forum as the city's official newspaper. All voting in favor with Dermody abstaining, motion carried.

MOTION by Trieglaff, seconded by Mioske, to approve United Community Bank and the 4M Funds as official depositories. All present in favor, motion carried.

MOTION by Dermody, seconded by Trieglaff to make Ouart the Vice Mayor. All voting in favor with Ouart abstaining, motion carried.

Liquor Store Committee: Trieglaff and Ludtke  
Parks & Recreation: Dermody and Miosek  
Personnel & Finance: Ouart and Miosek  
Public Safety: Trieglaff and Dermody  
Employee Safety: Miosek and Ouart

MOTION by Ouart, seconded by Miosek, to approve the committee appointments for 2007. All present in favor, motion carried.

Frazee Area Action Fund: Ludtke  
Western Area City County Co-Operative: Ouart  
Joint Powers Board: Trieglaff and Stephenson  
Lakeside Cemetery Association: Dermody

MOTION by Dermody, seconded by Trieglaff, to approve the liaisons to the various boards and associations. All present in favor, motion carried.

MOTION by Trieglaff, seconded by Dermody to approve the appointment of Miosek and Ludtke to the EDA. All present in favor, motion carried.

MOTION by Trieglaff, seconded by Quart, to approve Briggs, Ramstad, & Skoyles, P.A. as the legal advisors. All voting in favor with Dermody abstaining, motion carried.

Audit Services: Kim T Mollberg, Ltd.  
Engineering Services: Ulteig Engineering  
Assessing Services: Janis Golkowski  
Building Official: Dave Neisen  
Zoning Administrator: Kelcey Klemm  
Assistant Weed Inspector: Larry Stephenson

MOTION by Miosek, seconded by Dermody, to approve the appointments as specified in Resolution No. 0108-07. All present in favor, motion carried.

Ludtke mentioned the possibility of a planning commission and the need to have a committee to review options; Ludtke and Trieglaff were assigned to research the issue.

Trieglaff reported that the Joint Powers Board found that almost no incidents or problems have occurred since the hours have been implemented at the compost site.

Dermody distributed a memo about the recent zoning mishap that occurred in Detroit Lakes. The Council discussed the current court case against Jason Mowers for blight in Burlington Township and expressed a desire to have him clean up his city lot.

Clerk-Administrator

MOTION by Miosek, seconded by Quart, to not waive the municipal tort liability limits. All present in favor, motion carried.

Klemm provided an overview of the Swift project and tentative timeline of events.

Having no further business, meeting was adjourned.

ATTEST:

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Kelcey Klemm, City Clerk/Treasurer/Administrator