

Permit Number: \_\_\_\_\_ Date Received: \_\_\_\_\_ Parcel Number \_\_\_\_\_

### Building Permit Application

To the City Council of the City of Frazee in the County of Becker, State of Minnesota: Application is hereby made by the undersigned for a building Permit as provided by City Ordinance as adopted by the city of Frazee.

- ALL NEW OR REMODELED BUILDINGS MUST MEET MINNESOTA STATE BUILDING CODE AS ADOPTED BY THE CITY OF FRAZEE.
- GOPHER STATE ONE CALL MUST BE NOTIFIED 48 HOURS PRIOR TO ANY DIGGING, CALL 1-800-252-1166 AS REQUIRED BY MINNESOTA STATE LAW.
- THE CITY OF FRAZEE WILL CHECK ALL SETBACKS ON ANY NEW CONSTRUCTION. IT IS THE APPLICANT'S RESPONSIBILITY TO HAVE ALL PROPERTY LINES LOCATED. ALL NEW CONSTRUCTION REQUIRES THE APPLICANT TO MARK THE PROPOSED BUILDING SITE AND PROPERTY LINES BEFORE THE BUILDING PERMIT WILL BE APPROVED.
- All Electrical work MUST have an electrical permit. That must be obtained separately from a MN State Contract Electrical Inspector (218)342-3345 or (218)849-6059. Without required Certification of Completion the building will not be allowed usage or issued the Certificate of Occupancy.

PLEASE NOTE: WITH ANY NEWLY CONSTRUCTED HOME, THERE ARE FEES FOR START UP OF UTILITIES. THE METER IS PURCHASED AT \$120.00 PER METER, WATER HOOK-UP ASSESSMENT IS \$100.00, SEWER IS \$350.00

1. Name of Applicant: \_\_\_\_\_  
 Address of Construction project: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 Phone: \_\_\_\_\_

2. Detailed Description of work to be done: \_\_\_\_\_

3. Proposed use of building: (CIRCLE ONE)                      Residential              Commercial

4. **VALUATION (not just your cost) of work being completed:** \_\_\_\_\_  
 Permit Fees: \_\_\_\_\_  
 State Surcharge: \_\_\_\_\_  
 Plan Review: \_\_\_\_\_ (commercial only)  
 Meter Charge: \_\_\_\_\_ (new connections only)  
 Water Hook-up: \_\_\_\_\_ (new connections only)  
 Sewer Hook-up: \_\_\_\_\_ (new connections only)  
**Total Cost for Permit:** \_\_\_\_\_

5. Contractors Name: \_\_\_\_\_ License Number: \_\_\_\_\_  
 Contractors Phone: \_\_\_\_\_  
**Contractors Lead Certification Number:** \_\_\_\_\_

**(A Lead Certification number is required from the contractor for ALL work done on any home built earlier than 1978)**

6. On the attached "Site Plan", please show the proposed location of any new building in reference to the property including existing buildings. If you have a copy of a professionally prepared site plan, attach a copy for review by the City's Site/Zoning Inspector. Blue print or Design Drawings must be submitted for any new construction, addition or remodel.

7. Certification: I hereby certify that I am the applicant herein and that the information given above and/or any exhibits submitted herewith is in all respects true and accurate to the best of my knowledge and belief, and further, if this permit is granted, said construction will comply with plans and specifications herewith submitted and applicable requirements of the City of Frazee.

8. I am the (CIRCLE ONE)              OWNER              LESSEE              PURCHASER              AGENT

9. APPLICANT'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**FOR OFFICE USE ONLY**

\$ \_\_\_\_\_ Plan Review (Commercial Building Only)

\$ \_\_\_\_\_ Water Meter(s) \$ \_\_\_\_\_ Water Hook-up Assessment \$ \_\_\_\_\_ Sewer Assessment

\$ \_\_\_\_\_ Permit Fee \$ \_\_\_\_\_ Surcharge \$ \_\_\_\_\_ Total Fees

Receipt # \_\_\_\_\_ Check # \_\_\_\_\_ Date Paid \_\_\_\_\_, 20\_\_

Occupancy Group: \_\_\_\_\_

Setbacks Verification: \_\_\_\_\_ Date \_\_\_\_\_, 20\_\_  
(City Zoning/Setback Inspector)

Comments: \_\_\_\_\_

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Signature: \_\_\_\_\_ Date: \_\_\_\_\_, 20\_\_  
(Building Official)

## PERMITTING REQUIREMENTS FOR ONE AND TWO FAMILY PROJECTS

This Information is provided to help owners and/or their agents determine when a building permit is required. Questions concerning Information contained hereon can be addressed to the building official. Information below is taken from the 2006 Edition of the International Residential Code as adopted by the 2007 Edition of the State of MN Building Code.

### A. IRC Paragraph 8105.1 - Required.

Any owner or authorized agent who intends to construct, enlarge, alter, repair, move, demolish, or change the occupancy of a building or structure, or to erect, install, enlarge, alter, repair, remove, convert or replace any electrical, gas, mechanical or plumbing system, the installation of which is regulated by this code, or to cause any such work to be done, shall first make application to the building official and obtain the required permit.

### B. IRC Paragraph R105.2 - Work exempt from permit.

Permits shall not be required for the following. Exemption from permit requirements of this code shall not be deemed to grant authorization for any work to be done in any manner in violation of the provisions of this code or any other laws or ordinances of this jurisdiction.

#### Building:

1. One-story detached accessory structures used as tool and storage sheds, playhouses and similar uses, provided the floor area does not exceed 120 square feet.
2. Fences not over 6' high.
3. Retaining walls that are not over 4' in height measured from the bottom of the footing to the top of the wall, unless supporting a surcharge.
4. Water tanks supported directly on grade if the capacity does not exceed 5,000 gallons and the ratio of height to diameter or width does not exceed 2:1
5. Sidewalks and driveways.
6. Painting, papering, tiling, carpeting, cabinets, counter tops and similar finish work.
7. Prefabricated swimming pools that are less than 24" deep.
8. Swings and other playground equipment.
9. Window awnings supported by an exterior wall that do not project more than 54" from the exterior wall and do not require additional support

#### Electrical:

**Repairs and maintenance:** A permit shall not be required for minor repair work, including the replacement of lamps or the connection of approved portable electrical equipment to approved permanently installed receptacles.

#### Gas:

1. Portable heating, cooking or clothes drying appliances.
2. Replacement of any minor part that does not alter approval of equipment or make such equipment unsafe.
3. Portable fuel cell appliances that are not connected to a fixed piping system and are not interconnected to a power grid.

#### Mechanical:

1. Portable heating, cooking or clothes drying appliances.
2. Portable ventilation equipment.
3. Portable coaling units.
4. Steam, hot or chilled water piping within any heating or cooling equipment regulated by this code.
5. Replacement of any minor part that does not alter its approval of equipment or make such equipment unsafe.
6. Portable evaporative coolers.
7. Self-contained refrigeration system containing 10 pounds or less of refrigerant and actuated by motors of 1 horsepower or less.
8. Portable fuel cell appliances that are not connected to a fixed piping system and are not interconnected to a power grid.

#### Plumbing:

1. The stopping of leaks in drains, water, soil waste or vent pipe, provided, however, that if any concealed trap, drain pipe, water, soil, waste or vent pipe becomes defective and it becomes necessary to remove and replace the same with new material, such work shall be considered as new work and a permit shall be obtained and inspection made as provided in this code.
2. The clearing of stoppages or the repairing of leaks in the pipes, valves or fixtures and the removal and reinstallation of water closets, provided such repairs do not involve or require the replacement or rearrangement of valves, pipes or fixtures.

### C. IRC Paragraph R105.2.2 - Repairs:

Applications or notice to the building official is not required for ordinary repairs to structures, replacement of lamps or the connection of approved portable electrical equipment to approved permanently installed receptacles. Such repairs shall not include the cutting away of any wall, partition or portion thereof, the removal or cutting of any structural beam or load bearing support, or the removal or change of any required means of egress, or rearrangement of parts of a structure affecting the egress requirements; nor shall ordinary repairs include addition to, alteration of, replacement or relocation of any water supply, sewer, drainage, drain leader, gas, soil, waste, vent or similar piping, public electric wiring or mechanical or other work affecting health or general safety.



## Building Permits schedule of Fees

From:	To	Permit Fees	State SurCharge
1.00	500.00	15.00	0.50
501.00	600.00	17.00	0.50
601.00	700.00	19.00	0.50
701.00	800.00	21.00	0.50
801.00	900.00	23.00	0.50
901.00	1,000.00	25.00	0.50
1,001.00	1,100.00	27.00	0.55
1,101.00	1,200.00	29.00	0.60
1,201.00	1,300.00	31.00	0.65
1,301.00	1,400.00	33.00	0.70
1,401.00	1,500.00	35.00	0.75
1,501.00	1,600.00	37.00	0.80
1,601.00	1,700.00	39.00	0.85
1,701.00	1,800.00	41.00	0.90
1,801.00	1,900.00	43.00	0.95
1,901.00	2,000.00	45.00	1.00
2,001.00	3,000.00	54.00	1.50
3,001.00	4,000.00	63.00	2.00
4,001.00	5,000.00	72.00	2.50
5,001.00	6,000.00	81.00	3.00
6,001.00	7,000.00	90.00	3.50
7,001.00	8,000.00	99.00	4.00
8,001.00	9,000.00	108.00	4.50
9,001.00	10,000.00	117.00	5.00
10,001.00	11,000.00	126.00	5.50
11,001.00	12,000.00	135.00	6.00
12,001.00	13,000.00	144.00	6.50
13,001.00	14,000.00	153.00	7.00
14,001.00	15,000.00	162.00	7.50
15,001.00	16,000.00	171.00	8.00
16,001.00	17,000.00	180.00	8.50
17,001.00	18,000.00	189.00	9.00
18,001.00	19,000.00	198.00	9.50
19,001.00	20,000.00	207.00	10.00
20,001.00	21,000.00	216.00	10.50
21,001.00	22,000.00	225.00	11.00
22,001.00	23,000.00	234.00	11.50
23,001.00	24,000.00	243.00	12.00
24,001.00	25,000.00	252.00	12.50
25,001.00	26,000.00	285.50	13.00
26,001.00	27,000.00	265.00	13.50
27,001.00	28,000.00	271.50	14.00
28,001.00	29,000.00	278.00	14.50
29,001.00	30,000.00	284.50	15.00
30,001.00	31,000.00	291.00	15.50
31,001.00	32,000.00	297.50	16.00
32,001.00	33,000.00	304.00	16.50
33,001.00	34,000.00	310.50	17.00
34,001.00	35,000.00	317.00	17.50