

REGULAR COUNCIL MEETING

March 9th, 2015
6:00pm

Regular Meeting

The regular meeting of the Frazee City Council was called to order at 6:00 pm by Mayor Hank Ludtke. Council members present were Donna Ouart, Bonnie Julius, Ken Miosek and David Jopp. City staff present: Jonathan Smith, City Administrator/Clerk/Treasurer; Marian Estenson, Deputy Clerk; Larry Stephenson, Public Works Superintendent; Michael Johnson, Chief of Police; Regi Ueke, Fire Chief; Mark Flemmer, Rescue Squad President; Tanya Mastin, Liquor Store Manager and Jolene Tappe, Event Center Manager.

Mayor Hank Ludtke led the meeting with the Pledge of Allegiance.

Open Forum

Present for the open forum was Mark Flemmer regarding the certification received by he and his wife, Dawn, as volunteers for the American Red Cross. Flemmer noted that there has never been a member in Becker County and all help from the Red Cross has been running through the Fargo chapter. Their responsibilities include making sure families and communities are cared for during crisis with shelter and other needs. There is also a drive to make sure homes have fire extinguishers.

Consent Agenda

MOTION by Ouart, seconded by Jopp, to approve the consent agenda items as follows:

- Approve the minutes from the February Regular Council Meeting.
- Approve the City claims for payment.
- Approve the Liquor Store claims for payment.
- Approve the Raffle Permit for the Smokey Hills Deer Hunters Association for April 25th, 2015 at the Event Center.

All present in favor, motion carried.

Old Business

No old business presented.

New Business

At the meeting to present information on the Safe Routes to School Resolution was Jon Olson from Apex Engineering. Olson thanked the city for giving them the opportunity to work with the city on this project. Handouts were distributed with the maps and plans for the trail and Olson did a brief run through of the project history. He then went through the maps and the changes that have been made to better accommodate neighborhood and school requests. Olson noted that most of the route follows the City property and right of way. He also reported that in meetings and conversations many of the affected neighbors voiced the desire for some type of screening so pine trees and hedges would be planted along the trail.

There would also be a pedestrian beacon system that would not flash constantly but only when activated. Mark Flemmer, President of the Rescue squad asked about a preemptive alert system as this route is so close to the Rescue garage. Olson reported that nothing is planned but they would definitely look into some type of system. Olson also stated that the fence would be moved 30 feet over along the school grounds. Budget for the project is staying consistent with the original planned amount. Olson stated that with City and State approval the project would begin implementation within 2 weeks.

MOTION by Jopp, seconded by Julius to approve Resolution 0309-15A Resolution Approving Plans and Authorizing Advertisement for Bids.

Ouart asked if neighbors have been informed, Smith reported that meetings have been held with neighbors and the school and no major issues have come forward.

All present in favor, motion carried.

Smith reported to the council the reasoning for Resolution 0309-15B Resolution Supporting Dedicated State Funding for City Streets. This resolution will show the State of Minnesota the support Frazee is giving for an omnibus transportation funding bill that would provide dedicated state funds for non-MSA (Municipal State Aid) cities with less than 5,000 population for street maintenance, construction and reconstruction. Smith reported that there is more than 700 cities in the State of Minnesota that receive no help for these types of project whereas larger cities receive state help for their streets. Jopp asked Smith where the funds would come from, with Smith noting the fund sources are being looked at from multiple directions and also how funds received would be divided out. At this point the letter of support will just make a point to get legislatures looking at the issue of how cities find money to improve streets within the smaller cities.

MOTION by Miosek, seconded by Ouart to approve Resolution 0309-15B Resolution Supporting Dedicated State Funding for City Streets.

All present in favor, motion carried.

Staff Reports

Tanya Mastin, Frazee Liquor Store, reported a loss of \$1,505.08 in the Off Sale and a loss of \$430.75 in the On Sale. Mastin reported that this loss is due to Worker's Compensation Insurance, Property Insurance and Liability Insurance all coming out in the month of February. Coming in March will be a Saint Patrick's Day event and the Sportsman club annual event so they should be looking better after this month.

Jolene Tappe, Event Center Manager reported the Event Center had a loss of \$3,551.95 for the month and the White Pine Room had a loss of \$189.75, also due to the insurance payments. Tappe stated that the upcoming months will be busy however.

Mike Johnson, Police Department, noted that there were 120 calls for the month of February. He stated there have been 235 calls year to date. Johnson stated the new officers are working out well. Another item reported by Johnson is the replacement of the garage door opener. Johnson noted the enclosed letter from Kevin Litzau regarding the new computers they would like for the Police cars. He noted the cost of approximately shown that for approximately \$1,800.00 they could get 2 computers to replace the outdated computers they have now. Mark Flemmer, Lions president noted that the Johnson has approached the Lions for financial help with that expense and it is looking pretty positive.

MOTION by Jopp, seconded by Julius to approve the expenditure of up to \$1,800.00 for the

2 new computers.

All present in favor, motion carried.

Mark Flemmer, Frazee Rescue Squad, reported 19 calls in the month of February with 12 in town. Flemmer stated that there have been 36 calls year to date with 19 in town. One member has dropped out, one has resigned and they have added 2 new members. Taylor Delair and Brenda Sherwood are new members with Sherwood being available for day time calls. Other items reported is that the pig roast went well, they are waiting for the radios and planning for that training, the pancake and sausage feed is planned for June 7th, Pastor Sherwood has asked to be a chaplain for the rescue squad and they are planning township visits starting March 10th.

Regi Ueke, Fire Department, reported 6 calls with 2 miscellaneous calls, one false alarm, one vehicle fire and two mutual aids. That gave them 258 call hours. Ueke reported that they would be having their 'Meet and Greet' with the townships on April 29th, serving brats and burgers and to show them the equipment and fire hall. Ueke also noted that their radios would be here on the 12th of this month with training planned for March 17th. Other items of note is their coming fundraiser, April 11th and the dry season we are having presents a danger for grass fires so they are preparing the grass rig.

Larry Stephenson, Public Works Superintendent reported that 4,747,000 gallons of water was pumped in the month of February, noting that he has asked some residents to run their water to avoid freeze-up. Stephenson noted that this should not last more than 5 weeks. Stephenson also reported .27" of precipitation, 3.20 million gallons were pumped out to the Waste Water Treatment Plant, and the addition of 18 ¼ gallons of Fluoride to the water. Another item to report is the request of the Minnesota Pollution Control Agency to do a 4 month discharge at the Waste Water Treatment Plant, instead of the 2 month in the past.

MOTION by Miosek, seconded by Julius, to accept all staff reports as presented.
All present in favor, motion carried.

Council Member reports

EDA – Ludtke reported that the EDA did not have a quorum for it's meeting this month.

PLANNING AND ZONING – Miosek reporting for Planning and Zoning. No new building permits were issued. Also noted is the need to find a new member for both Planning and Zoning as well as the EDA.

TRAILS- Ludtke discussed the letter in the packets that he would like to send, showing support for the development of a connecting trail system at the Detroit Lakes Wetland Management District Headquarters, Prairie Marsh Trail.

LARL- Julius reported that the library numbers are a little lower than last year. Julius noted though that Patti Nunn has changed things up a bit and has added an early childhood story time.

MOTION was made by Julius and seconded by Jopp to accept Council reports as presented.

All present in favor, motion carried.

Clerk/Treasurer Report

Jonathan Smith reminded the board of the upcoming Board of Review which is scheduled at 4:00PM on April 13th.

Smith also mentioned that it is hoped that we would be able to do the ground breaking for the Safe Route to School as well as recognition of our Bike Safety Bronze status. The League of American Bicyclists are planning to do a recognition of all 3 communities who have achieved that status, Fargo/Moorhead, Grand Forks/East Grand Forks as well as Frazee on the weekend of June 14th and 15th.

MOTION by Ouart, seconded by Julius to approve the Clerk/ Treasurer report as presented.

Having no further business, meeting was adjourned at 7:00pm.

ATTEST;

Marian Estenson, Deputy Clerk