PUBLIC HEARING
PUBLIC HEARING ON PROPOSED FRAZEE WELLHEAD PROTECTION PLAN
June 9th, 2014
6:00pm

The Public Hearing of the Frazee City Council on the proposed Wellhead Protection Plan was called to order at 6:00 pm by Mayor Hank Ludtke. Council members present were David Jopp, Donna Ouart, Ken Miosek, and Bonnie Julius. Mayor Ludtke introduced George Minerich from the Minnesota Department of Health. Minerich is working on the Well Head Protection Plan for the City. After giving an overview of the plan he stated that they are looking at the entire protection area and noted that the City of Frazee wells are classified as low vulnerable wells. That means that the danger to the city wells is low. Minerich stated that the main contaminant sources are other wells within our management area and also stated that there is difficulty dealing with entities that are not within the city limits. Going through the plan documents, Minerich noted the areas they would be working with the City in the next few years. With a 100% grant, there will be funds available for areas such as water samples, Staff time and work to seal the well at the old fire hall. Minerich also noted that he would be leaving the area and his replacement will be Jenny Marchen.
Public Hearing was ended at 6:17PM

REGULAR COUNCIL MEETING
June 9th, 2014
6:20pm

Regular Meeting
The regular meeting of the Frazee City Council was called to order at 6:20 pm by Mayor Hank Ludtke. Council members present were David Jopp, Ken Miosek, Donna Ouart, and Bonnie Julius. City staff present were Jonathan Smith, City Administrator/Clerk/Treasurer; Marian Estenson, Deputy Clerk; Larry Stephenson, Public Works Superintendent; Mike Johnson, Police Chief; Regi Ueke, Fire Chief; Mark Flemmer, Rescue Squad President; Jolene Tappe, Event Center Manager, and Tanya Mastin, Liquor Store Manager.

Ludtke led the meeting with the Pledge of Allegiance.

Open Forum
On the agenda for the Open Forum was Wayne Hurley from West Central Initiative, transportation planning. Hurley gave an overview of the Safe Routes to School Plan that was designed for the City of Frazee and Frazee School District. The Grant was received for both entities. Hurley is looking for the City to approve the plan and will also take it to the School board for their approval before implementation. Hurley noted that the plan consists of more than the engineering portion. The components are the 5 E's: Engineering, Education, Encouragement, Enforcement and Evaluation. Hurley noted that their team tallied the student traffic, took surveys and sent questionnaires home with students for parent input. Smith noted the active participation by Anderson Bus Company.
Also attending the meeting with a request to be on the Open Forum is Alice Furey. Furey is requesting that the City block off Main Street for a fundraiser for the Queen Candidates and the pageant committee. Johnson, Police Chief, noted that this request would have to go

before the Public Safety committee and all the businesses along that end of Main Street would have to be on board with the idea of the street closure. The Event Date would be July 3rd from 5-7pm.
MOTION by Ouart, seconded by Miosek to approve the closure of Main Avenue for the purpose of a fundraiser for the pageant committee, pending approval by the public safety committee and approval by the businesses on the West end of Main Avenue.

Consent Agenda
MOTION by Jopp, seconded by Julius, to approve the consent agenda items as follows:

- Approve the minutes from the May 2014 Council Meeting.
- Approve the City claims for payment.
- Approve the Liquor Store claims for payment.
- Approve the temporary liquor license permit for the Frazee Lions for the dates of July 25-27th.

All present in favor, motion carried.

New Business
Considered under new business is Resolution 0609-14A, Sign Retro-reflectivity Policy for the City of Frazee. Smith noted that this is a state requirement that establishes how the city will implement an assessment or management method to meet the minimum sign retro-reflectvivity requirements in the Minnesota Manual on Uniform Traffic Control Devices. The City needs to pass this resolution as the first step of compliance.
MOTION by Miosek, seconded by Ouart, to approve Resolution 0609-14A, The Sign Retro-reflectivity Policy. All present in favor, motion carried.

Second on the agenda is the renewal of the City Cigarette Licenses. Up for renewal are Frazee Family Foods (HCJL, inc) and All-n-All.
MOTION by Jopp, seconded by Julius, to approve cigarette licenses for HCJL, inc and All in all. All present in favor, motion carried.

Next on the Agenda is the renewal of the Annual Liquor Licenses. Up for renewal are 3.2 Off Sale licenses for All-n-All and Frazee Family Foods. For a 3.2 On Sale license is Zee Lanes. For a Club License, On Sale is the Frazee VFW and for Intoxicating On Sale week days, Sunday's and 2:00AM closing is Mercil, inc. DBA the Hostel Hornet.
MOTION by Ouart, seconded by Julius to approve all liquor licenses as presented. All in favor, motion carried.

Old Business
MOTION by Jopp, seconded by Miosek to adopt 0609-14B the Frazee Wellhead Protection Plan. All present in favor, motion carried.

MOTION by Julius, seconded by Ouart to accept the Safe Routes to School plan and accept the Grant from West Central Initiative. All present in favor, motion carried.

Rhonda Ueke, the chairman for the upcoming Frazee Turkey Days, was on hand to request council approval of street closures needed for the event. Most would be the normal closures for each of the regular events. It was noted that the food court would again be in the lot owned by Jay Estenson.

Donna mentioned an invoice that was taken off the books last month and wondered the status of payment. It was noted that the owner of the property that was used as a practice burn was sent the invoice.

Staff Reports

Tanya Mastin, Frazee Liquor Store, reported a profit of $3,853.94 in the Off Sale and a profit of $1,682.17 for the On Sale and a loss of $104.05 for the White Pine Room bringing the month of May at a positive $5,432.06. This resulted in a positive $8651.87 year to date. Mastin reported that she has hired some new part-time staff members, 2 of whom have had previous bar experience. A new TV has been purchased for the On Sale.

Jolene Tappe, Event Center Manager reported that the Event Center had a positive month end of $1,172.89. Tappe noted that she had one very good wedding with more coming up which will help with the numbers. Tappe requested she be able to contact someone to repair the roof as there are some serious issues causing the ceiling to leak over the breaker box.

Chris Thorson, the City Engineer was in attendance to report on the progress of the County 118 project. He noted that the preconstruction meeting would be 2:00 Thursday at the Fire Hall and the project would be starting in mid-June possibly on the 23rd.

Mike Johnson, Police Department, reported 92 calls for the Month of April and 93 for the month of June. This puts his call numbers up to 453 year to date. Johnson listed events of note for the month of May including Alcohol Server Training, his new vehicle is here and starting to be placed into service, Flag Day is coming up on Saturday, June 14th, and Blight letters have gone out. The July council meeting will be when they would be able to address the council and decide if the property owners have complied with the City request. Johnson also noted that the weed letters will be going out shortly.

Mark Flemmer, Frazee Rescue Squad reported 17 medical calls for the month of May. 6 were within the City limits. 71 calls year to date with 32 of those within the city limits. Flemmer noted that the June 8th, Pancake fundraiser went very well. Other items of note: update of bylaws, support for the community wide block parties and the Rescue Squad will be working with the Lions during the Turkey Days Street Dance.

Regie Ueke, Fire Department, noted 28 fire calls for the year to date with 5 in the month of May. That gave them 725 call hours and there have been 500 training hours year to date. Other items of note: the fire department has received a FEMA grant, the disaster drill meeting will be the 17th of June with the drill being in September, two firemen have received there Firefighter II certification and their pancake feed is coming this month.

Larry Stephenson, Public Works Superintendent noted that the Water plant has pumped 5,509,000 gallons of water. 16 ½ gallons of Fluoride has been added. 2.5 million gallons were pumped out to the wastewater plant for treatment. Stephenson reported that a contract has been signed by the Tonka Company for the Water Treatment Plant media that we discussed last month. The plan is to do the work in October when the usage will be at its minimum. Stephenson also noted that they are picking up items to help streamline the City wide clean up which is scheduled for Saturday morning. Smith noted that the City may call in some of the groups to help Saturday Morning.

MOTION by Ouart, seconded by Julius, to accept all staff reports as presented.
All present in favor, motion carried.

Council Member reports

EDA – Lutdke reported that they are still moving forward with the Sunrise Sr Villa Sale. Also noted that there in one business in town doing a large expansion project.

PLANNING AND ZONING – No meeting

PUBLIC SAFETY – No Meeting

PARKS AND TRAILS – No Meeting but noted that a Beach Supervisor has been hired.

CEMETERY COMMITTEE – No meeting but Smith noted that the Columbarium is up and ready for landscaping.

WACCO- No Meeting

LARL- Inventory is growing and the Summer Reading program is in full swing.

MOTION was made by Jopp and seconded by Miosek to accept the Council Member Reports as presented. All present in favor, motion carried.

Administrator/Clerk/Treasurer Report

Smith, City Administrator, reported that the Minnesota Association of Small Cities (MAOSC) is up for renewing of the city membership. Dues are $757.50.

Having no further business, meeting was adjourned at 7:30 pm.
MOTION was made by Julius and seconded by Ouart to approve membership for the MAOSC. All present in favor, motion carried.

ATTEST;

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Marian Estenson, Deputy Clerk