

APPLICATION / BUILDING PERMIT

City of Frazee

222 Main Ave W, PO BOX 387

218-334-4991

Box 1

For City Use Only:

Box 2

Building Permit No. _____

Date Received _____

Date Paid _____

Maintenance - Residential

Box 3

M1 Mechanical

M4 Windows/Door - Same Size/Smaller

M2 Reroof

Enlarged Size - Requires a remodeling permit (R2)

M3 Siding

M5 FENCE / Miscellaneous Repairs

Please print:

Box 4

Job Site Address _____

Owner's Name _____

Owner's Address _____

Owner's Telephone Number _____

Contractor Name _____

License No. _____

Contractor Address _____

Phone No. _____

Parcel Number _____

Legal Description _____

Description of Proposed Work _____

Use of Structure _____

Applicant's Valuation of Work

Every permit issued shall become invalid unless the work authorized by the permit is commenced within 180 days after its issuance, or if the work authorized by the permit is suspended or abandoned for a period of 180 days after the time the work is commenced. Building permit card shall be posted in an easily accessible location at the job site during construction for the Building Official to sign off as inspections are completed.

It is best to plan and call for an inspection when the work is in progress. If this is not possible (i.e. work on a holiday or weekend) then the Self-Certification Form must be completed by the person doing the work.

Printed Name of Applicant: _____

Signature of Applicant: _____

The issuance of this permit does not initiate an automatic inspection request. It shall be the duty of the permit holder or their agent to notify the building official that such work is ready for inspection (See IRC Sec. 109.3 and IBC Sec. 109.5).

Inspection Information

It is our goal to do maintenance inspections when the work is in progress or being performed. For best results, it is advisable to call a minimum of 24 hours in advance of the needed inspection. In the event that this work is done on evenings, weekends or holidays, we ask that you fill out the Self-Certification Form provided to you by the City and then call for an inspection. A minimum of one inspection will be required on your project. CALL 218-334-4991 TO SCHEDULE AN INSPECTION.

Maintenance permits are valid for 180 days and are non-renewable and non-refundable. If your project is not completed or an inspection is not requested within 180 days from the issuance of the permit, your file and building permit will be considered closed, and our responsibility for inspections will cease.

CALCULATED VALUATION

\$ _____

Box 6

BUILDING PERMIT CHARGES

Permit Fee

\$ _____

Surcharge

\$ _____

PERMIT FEE

\$ _____

Receipt Number: _____

Check Number: _____

Date Paid: _____

APPROVED FOR ISSUANCE BY:

Signature of Building Official

Date

Box 7

**For inspections, please contact:
The City of Frazee, 222 West Main, PO Box 387 Frazee, MN 56544
Phone: 218-334-4991**